

NOTIFICATION

THE STUDENTS ARE INFORMED TO READ THE CONTENTS WELL AND FOLLOW THEM. THE ACADEMIC CALENDAR SHALL BE WELL PRESERVED FOR FUTURE REFERENCE.

IN CASE OF DOUBTS AND CLARIFICATIONS, THE STUDENTS ARE ADVISED TO CLARIFY THE SAME FROM THE HEADS OF THE DEPARTMENTS OR PRINCIPAL ONLY.

THE CHANGES WILL BE NOTIFIED ON NOTICE BOARDS, THEREFORE MAKE A HABIT TO LOOK AT THE NOTICE BOARDS AT LEAST ONCE A DAY.

STUDENTS HANDBOOK & CALENDER **2017 – 2018**

Name :

Course:

Year :

Address :

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.....

.....

Phone:

E- Mail ID:

VISION

We at BIHER University envision and constantly strive to provide an excellent academic and research ambience for students and members of the faculties to inherit professional competence along with human dignity and values to serve the society at large.

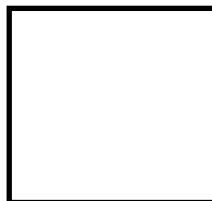
MISSION

- To develop as a Premier University for Teaching, Learning, Research and Innovation in par with leading global universities.
- To impart education and training to students towards creating a better society with ethics and morals.
- To foster an interdisciplinary approach to education, research and innovation by supporting lifelong professional development, enriching knowledge banks through scientific research, promoting best practices and innovation, industry driven and institute oriented cooperation, globalization and international initiatives.
- To develop as a multi-dimensional institution contributing immensely to the cause of societal advancement through spread of literacy, an ambience that provides the best of international exposures, provide health care, enrich rural development and most importantly impart value based education.
- To establish benchmark standards in professional practice in the fields of innovative and emerging areas in engineering, management, medicine, dentistry, nursing, physiotherapy and allied sciences.
- To imbibe human dignity and values through personality development and social service activities

GENERAL INSTRUCTIONS

1. Students should be punctual in attending classes and clinics.
2. Must wear clean coats compulsorily while in the institution with their I.D cards.
3. Lady students must tie up their hair properly.
4. No cell phone usage inside college premises. If found so, fine will be levied.
5. Ragging in any form or any place/any time is a cognizable offence that will attract severest punishment including summary expulsion from the college.
6. Clinical students should be courteous and kind to patients.
7. Students should not absent themselves without prior permission.
8. Clinical students will be held responsible for completing their clinical work by maintaining appointments punctually.
9. Students would maintain the college campus clean and green. Throwing of litter in the campus should be avoided. Litter should be thrown in the litter box only.
10. All the students and staff are requested to enter their name in entry Register before entering the Library. They are requested to maintain silence inside the library

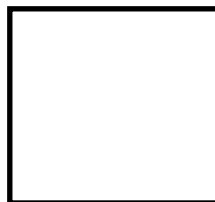
PERSONAL INFORMATION- OFFICE COPY



Name :
Date of Birth /AgeSex
Course
Batch
Mobile phone no
Phone : Res.....
E-mail id
Permanent address
.....
.....
Mobile Phone no.of Parent/Local Guardian
Vehicle no. car/Two wheeler
Blood group
Other information

Contact Address (In Case Of Emergency):
Address (with land mark)
.....
Mobile No.
Phone.....

PERSONAL INFORMATION- STUDENT COPY



Name :
Date of Birth /AgeSex
Course
Batch
Mobile phone no
Phone : Res.....
E-mail id
Permanent address
.....
.....
Mobile Phone no.of Parent/Local Guardian
Vehicle no. car/Two wheeler
Blood group
Other information
Contact Address (In Case Of Emergency):
Address (with land mark)
.....

Mobile No.

Phone.....

MBBS / MD / MS

FIRST YEAR

- i. Anatomy including Embryology and Histology.
- ii. Physiology.
- iii. Biochemistry,

Examination subjects

- i. Anatomy including Embryology and Histology.**
- ii. Physiology**
- iii. Biochemistry**

SECOND YEAR

- i. Pathology.
- ii. Microbiology.
- iv. Pharmacology
- iii. Forensic Medicine
- iv. Community Medicine.

FOURTH YEAR & THIRD YEAR

- i. General Medicine.
- ii. General Surgery.
- iii. E N T
- iv. Ophthalmology
- v. Pediatrics
- vi. Orthopedics
- vii. Psychiatry
- viii. Dermatology

- ix. OBG
- x. Radiology
- xi. Anesthesiology
- xii. Chest & TB
- xiii. Dental

Examination subjects

Final Year I part

- i. E N T
- ii. Ophthalmology
- ii. Community Medicine

Final Year II part

- i. General Surgery
- ii. General Medicine
- iii. Pediatrics
- iv. OBG

PG PROGRAMME

M.D. Biochemistry
M.D. Physiology
M.D. Pharmacology
M.D. Community Medicine
M.D. Forensic Medicine
M.D. Dermatology
M.D. Radiology
M.S. E N T
M.S. Orthopedics

DOCTORAL PROGRAMME IN SLIMS

Candidates who are flair for research can enroll for PhD program in SLIMS. The program is taken either as full time or part time.

Candidates can enroll for PhD program by January and July of every calendar year. Minimum academic qualification required for admission is masters degree in the relevant subjects.

Candidates wishing to apply for Ph.D program should qualify in the Entrance Examination conducted by BIHER University.

All PhD candidates are required to work under the guidance of recognized guide registered from BIHER university. The duration

of the program for full time PhD students shall be a minimum of 4 years to a maximum of 6 years.

VALUE ADDED COURSES

1. RESEARCH METHODOLOGY COURSE

A good research methodology is a key to sound research output. The research methodology workshop aims to impart knowledge on the fundamental concepts of research methodology and is tailored to cater specifically to the Medical fraternity. The need of the hour is to develop a sound methodological base of research among the budding educationists and researchers to cope up with future challenges. This workshop trains, reorients and reactivates the students and staffs on research methodology. The workshop aims to cultivate and train a cadre of clinical researchers who will have skills commensurate with the increasing complexity and needs of the research enterprise.

2. YOGA CLASS

Professional face unique, physical, mental and emotional challenges each day. Contouring our bodies

in order to gain better visibility, sitting for long periods, and even hunching over our computer keyboards can put enormous strain on our musculoskeletal systems.

To alleviate the detrimental effects of these various stresses of anxiety, anger, and even depression, for students and staffs, we have value added classes, to benefit everyone, which is yoga.

Yoga harmonizes the body, mind and breath through the co-ordination of various physical postures with specific breathing and mediation.

Yoga builds muscle strength, improves flexibility, helps us to relieve our day to day stress in our routine life. It calms our mind, and improves the individual focus of attention and concentration. Overall well-being of an individual is uplifted by incorporating yoga in to our regular practice.

3. EVIDENCE BASED MEDICINE (EBM)

The workshop is intended to train faculty members in key concepts of evidence-based medicine (EBM), such as how to critique published systematic reviews. Evidence-based medicine (EBM) encompasses the

judicious integration of the current best available scientific evidence, the clinician's skill and judgment, implementing best evidence in clinical practice and teaching and asking precise, structured clinical questions. It also will include rapid critical reading and appraisal using evidence-based clinical guidelines and recommendations, systematic reviews, understanding clinical trial design, therapy, diagnosis and qualitative assessment. The calculating and using odds ratios, risk reduction, relative risk, and numbers needed to treat to implement EBM in practice and teaching is the main objective of this workshop.

4. LANGUAGE CLASS

As we have students from all over India studying in our college, we take immense pleasure in guiding Hindi students, especially from North east, central and North India and Indian citizen settled in other countries to learn Tamil for communicating with patients.

Tamil students from Tamil Nadu are also benefited through Hindi classes for communicating with North Indian patients.

In addition to these two subjects interested students are also taught English.

ACADEMIC COMMITTEE

The academic cell of SLIMS serves as a mediating body between the students, parents, various departments of the college and the university.

The various functions of academic cell are:

1. Formulation of the UG and PG syllabus, modifying if required and forwarding it to the university academic cell for approval or ratification
2. Monitoring the progress of UG and PG students (attendance, internal assessment, academic progress and conduct).
3. Periodically sending academic data of students to the university which would scrutinize and provisionally list out the students who are likely to be detained from appearing for the university examination.

4. Identifying students who are below average in their performance and informing the progress to their parents and student counselors.

MEMBERS

Dr. G. Jayalakshmi (Dean)
Dr. K. Balagurunathan
Dr. D. Baba
Dr. R. Vijaykumaran
Dr. R. Chidambaram
Dr. C. Aravind
Dr. R. Venkatramanan
Dr. S. Pammy Sinha
Dr. B. Rajesh
Dr. R. Vijayakumar
Dr. E. Prabakar Reddy
Dr. G. Somasundaram

RESEARCH COMMITTEE (SLIMS)

The committee's core functions are

- To review research projects when conflicts-of-interest arise
- To help formulate the key strategic research objectives

- To develop, monitor and review policies' relating to University's research activities
- To encourage staff and students to promote quality research.
- To plan and facilitate high quality multidisciplinary research in this institute
- To contribute to the development of SLIMS programs and other scientific activities
- To evaluate the scientific excellence of the submitted projects. The committee may require all members to participate in the review process.
- Members serve as blind reviewers for conference abstract Selection

RESEARCH COMMITTEE (SLIMS) MEMBERS

CHAIR : Dr. R. Chidambaram

EXTERNAL MEMBERS:

Dr. B. R. Ashokan, Ph.D.,

Professor

Dept of Pharmacology

AVMC

Pondicherry -605502

Internal Members

1. Dr. G. Jayalakshmi, Dean
- 2 Dr. S. Jayakumar
3. Dr. R. Venkatramanan
4. Dr. R. Srikumar
5. Dr. R. Vijyakumar
6. Dr. B. Rajesh
7. Dr. G. Somasundaram

INSTITUTIONAL ETHICS COMMITTEE

OBJECTIVE

SLIMS Institutional ethics committee aims at producing a quality and consistent ethical review mechanism for health and biomedical research. The committee reviews all the research proposals which involve human subjects as prescribed by the ethical guidelines for WHO and ICMR .The ethical committee follows the regulations of ICMR (2006).

Role and responsibilities of ethical committee members

1. Reviewing and approving of types of research proposals involving human participant with the view to safeguard the dignity, rights, safety and wellbeing of actual and potential research participants

2. Consideration should be given to the principle of justice. Justice requires the benefits and burdens of research be fairly distributed among all groups and classes in society, taking into account, age, gender, economic status, culture and ethnic consideration.
3. Review process be independent, competent, and timely.
4. To function independently from political institutional professional and market influences
5. Reviewing of proposed research before the commencement of research

The ethical committee ensures and follows the Regulations of the ICMR that there is regular evaluation of the ethics of ongoing studies.

IQAC (INTERNAL QUALITY ASSURANCE CELL)

(IQAC) is a quality sustenance measure, part of SLIMS working towards realization of the goal of quality enhancement. IQAC channelizes all efforts and measures of the institute towards promoting its holistic academic excellence. IQAC aims towards internalization

and institutionalization of quality enhancement initiatives.

AIM

- To develop a system for conscious, consistent and catalytic improvement in the overall performance of institution.
- To channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

OBJECTIVES

- To ensure continuous improvement in the entire operations of the college.
- To ensure stakeholders connected with higher Education, namely parents, teachers, staff, would be employers, funding agencies and society in general, of its own quality and probity.

VISION

- The institution envisions serving humanity by creating physicians and surgeons of global standards with humane touch.

MISSION

- To facilitate regular update of knowledge of staff
- To improve learning resources
- To enhance communication skills and soft skills
- To encourage publications
- To obtain periodic feedbacks and to develop quality bench marks
- To disseminate Information across the departments
- To facilitate Documentation and Optimization

FUNCTIONS

- Design and implementation of annual plan for Institution – level activities for quality enhancement
- Arrange for feedback responses from students for quality – related institutional processes
- Development and Application of quality bench marks / parameters for the various Academic and Administrative activities of the Institution

- Retrieval of Information on various quality parameters of Higher Education and best practices followed by other Institutions
- Organization of workshops and seminars on quality – related themes and promotion of quality circles and institutions – wide dissemination of the proceeding of such activities
- Development and application of innovative practices in various programmes / activities leading to quality enhancement
- Participation in the creation of learner – centric environment conducive for quality education
- Work for the development of Internationalization and Institutionalization of quality enhancement policies and practices
- Prepare focused annual quality assurance report (AQARs).

COMMITTEE MEMBERS OF IQAC 2016 –17

Chair person	Prof. Dr G.Jayalakshmi	Dean
External Members	Mr.R. Illavarasu	Member from Society
	Mrs. Vennila	Member from Society.
Senior coordinators	Dr.R. Chidambaram	Prof. of Radiology
	Dr. Pammy Sinha	Prof of Pathology
Coordinator	Dr.Baba	Professor – Dept of Ophthalmology
Members from Academic Committee	Dr. Balagurunathan	Professor & HOD., Dept. of Surgery
	Dr. R. Vijayakumar	Professor., Dept. of Physiology
	Dr. Aravind	Professor & HOD., Dept. of Medicine
Local society Representative	Mrs. Nirmala Arokiya Mary	No. 109, Ellaiamman koil Street, Puducherry - 605001
Representatives from stakes holders	Mr. J. Krishnan	Stake holder
	Mr. Vairakumar	Stake holder
	Dr. Veerabahu	Senior Citizen

STUDENT SUPPORT SERVICES

The college has a state of the art library, lecture halls, seminar rooms, excellent auditorium, and fully equipped research labs providing excellent academic environment for the students, internet facilities, videoconferencing and other modern tools for medical education. Journal clubs and clinical society meetings are held regularly during which academically interesting cases are being discussed in detail by different specialties. The college campus has got centralized internet connection. This allows access to online databases both free and subscribed. The student support systems in our institutions also includes student counseling center, remedial classes, value added courses and grievance redressal cell. The college also encourages extracurricular activities through various clubs.

STUDENT COUNSELING COMMITTEE

Dr. Arun

Dr. Yasodha

WOMEN GRIEVANCES REDRESSAL AND WELFARE COMMITTEE OBJECTIVES

- (i) To prevent sexual harassment and to promote the general well-being of female students, teaching and non-teaching women staff of the University.
- (ii) To provide appropriate working conditions in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women.

- (iii) To provide guidelines for the redressal of grievances related to sexual harassment of female students, teaching and non-teaching women staff of the college.

COMMITTEE MEMBERS

Dr. G.Jayalakshmi

Dr. Pammy Sinha

ALUMNI COUNCIL

SLIMS realizes the importance of involving alumni in its planning of all programmes and activities which are targeted at SLIMS alumni -SOSA (SLIMS Old Student Association). An alumni council was formed and the goals of the council are:

1. To maintain active and interested alumni, promoting fellowship and professional relationship among the members of the society.
2. To assist in recruiting qualified professionals to the college.
3. To assist in development activities of the college.
4. To promote and facilitate research in the college.
5. To provide counsel on the matters related to college advancement.
6. SLIMS award for best academic performance.
7. Contribution for the alumni book bank.

ALUMINI COMMITTEE

President: Dr. Pradeep

Secretary: Dr. Chidambaram

Treasurer: Dr. Venkatramanan

RULES & REGULATIONS

Sri Lakshmi Narayana Institute of Medical Sciences and Hospital is a professional college where a student is trained to become a good doctor with a thorough knowledge to treat patients. We wish to develop Expertise in providing medical field and general build up of their personality with respect to confidence, Selfless service, social responsibility and professional etiquette.

DISCIPLINE

Discipline and punctuality are the two basic requirements to become a good medical specialist. The students should be regular and punctual for the teaching programmes. The students are advised to treat their patients with respect, sympathy and care. They are further advised to complete their work on time and thus maintain the patient's appointment.

All the students must wear their overcoats during working hours and ID cards while inside the campus without fail.

Any act purporting to give rise to groupism and leading to any undesirable behavior shall be forbidden.

The students shall have to make good to the college, when called upon to do so, any damage caused to apparatus, furniture or any other articles due to their negligence, carelessness or wantonness.

Failure on the part of the students to abide by the disciplinary rules will result in such punishment including expulsion from the college/hostel as may be imposed from the university.

The decision of the university with regard to disciplinary cases shall be final and the students shall be abiding by such decisions.

DRESS CODE

GIRLS: Female students must wear sarees, chudidhar or salwar which are not transparent or tight fitting while attending classes/clinics. Wearing of dupattas/ chunnis is compulsory. Jeans, T-shirts, skirts, tops with deep neckline, short tops/kurthis and kurthas with high slit at the sides are not permitted.

BOYS: Male students must come neatly dressed to attend classes/clinics. They should be clean shaven. They should wear their shirts tucked in. Jeans, T-shirt, chappals and sandals are not permitted. Wearing shoes is compulsory.

ANYTHING OTHER THAN THE ABOVE IS NOT ALLOWED

Bracelets, bangles, finger rings and watches are to be removed while treating the patients. Nails are to be trimmed and not to be painted.

Cell-phone usage by the students is not allowed in the college premises.

Neat aprons with identity cards on upper left side shall be worn in the college and hospital premises.

ATTENDANCE

The students have joined the institution basically to learn. Their duty is to attend the classes and study.

The minimum required attendance for UG students of BIHER University is 80% and PG students are 80%. Prior permission is necessary before absenting oneself for classes or clinical.

SPECIAL NOTE FOR FIRST YEAR STUDENTS

The admission process to First year MBBS students extends from one week to one month. The students may join the course during that period on different dates but before the last date. In such a situation the attendance is calculated from date of actually joining the course. The students whose admissions are delayed due to various reasons should Note this point and attend the classes regularly.

CLINICS

The patients coming to the hospital are offering themselves for treatment, thereby giving an opportunity for young doctors to learn. Students are not doing any favor by treating these patients. Hence a sincere and humane approach is a must. The students should learn the local

language for better communication and management of patients.

The students must treat the patients under the supervision of the teaching staff and shall obtain approval at each step. Record of clinical work done has to be maintained and duly certified.

INTERNAL ASSESSMENT EXAMINATIONS

Three Internal assessment examinations are being conducted regularly either as a part of the University Examination or as a part of training to assess the progress and preparedness of the students. It is compulsory to attend all the Three Assessments. No examination shall be missed on self presumption and assumptions that they are not essential or with the hope that the student can appear in the next examination. The absentees will be marked Zero and average of Three Internal Assessment marks will be calculated. Re-test will not be conducted on any grounds.

Rules for Discontinuance from course of study

Where any student applies for discontinuance, or without any application discontinues on his/her own, from the course to which he/she has been admitted for any reason at any stage wither after the cutoff date prescribed by the statutory authorities for admission to the first year if the course concerned or where the seat is rendered vacant without having any chance of being filled up with any other candidate, such

students will have to remit the tuition fee and other applicable fees for the entire/remaining course period. Unless and until payment of all the prescribed fees for the entire/remaining course period is made to the University account, such student shall not entitled to any certificate including transfer certificate, mark sheets, etc to be issued by the University at the time of admission.

Students charged with an offense punishable under Law:

If any student or intern is charged with an offence, punishable under any laws of India he/she will be placed under suspension, pending enquiry into the misconduct of the student. During the period of suspension, he/she will not be permitted to attend classes or clinical or appear for any examination of the University. He/she shall not enter the campus of the University and if an hotelier, should vacate the hostel. It shall be the duty off such student to submit the copy of all records connected with such alleged offence, to the Authorities of the University immediately such as notice/ charge sheet, legal documents served by him/her by the Police or any other competent authority or filed/produced by or on behalf of the student to any authority/court.

Change of Date of Birth

Once admitted to a course of study in the University, date of birth as furnished in the HSC/School record of student and submitted to the University at the time of admission, shall be taken as final proof and no subsequent request for change of date of birth will be entertained by the University, at any time

under any circumstance, either during the course of study or after the completion off such study. Every student shall give an understanding to this effect duly countersigned by his/her parent/guardian, at the time of admission.

During Theory Examinations

While writing theory examinations the students are advised to observe the following:

- a) They must make a Note of correct timings of the examinations and attend accordingly.
- b) They should bring the admission tickets to the hall every day. They should read the instructions. Given in the admission tickets and act accordingly.
- c) They should not wear aprons.
- d) They should not carry mobiles, blue tooth, chits, slips or any written matter into the hall.
- e) The students should not reveal their identity in any manner and only the registration number is to be written on the first page in the given box.
- f) Should not do any act, which may make them liable to be booked under malpractice.

During Practical Examinations

- a) They should wear neat white aprons.
- b) Bring the admission tickets with them on each day of the examination.
- c) Bring the required instruments and other accessories.
- d) Bring the record books of work done which are duly certified by the Head of the department.

SPECIAL NOTE FOR HOSTELITES

1. The inmates of hostels shall abide by the rules and regulations as laid by the authorities from time to time.
2. Non vegetarian snacks and food shall not be consumed in the premises.
3. Snacks and food shall not be cooked in the hostel rooms.
4. Timings of entry shall be strictly followed.
5. The students who wish to visit parent's /relative's/local guardian's houses for night stay shall do so only after obtaining written prior permission of either Supervisor or Warden.
6. Students who wish to go to native places even on Sunday and holidays shall do so only after obtaining written permission either from Supervisor or Warden.
7. Monthly bill shall be paid each month regularly.
8. Food items in mess shall be consumed only in the dining hall. The items shall not be taken to the rooms.

HOSTEL COMMITTEE

Dr. Baba
Dr. Harshavardhan
Dr. Vijayakumar
Dr. Yasodha
Ms. Shanthi
Mr. Vivek

LIBRARY

TIMINGS: Regular days: Monday to Saturday - 8:00am to 8:00pm

Other days (Sundays & Holidays)– 9:00am to 4:00pm

LIBRARY RULES

1. All the bonafide students of this institution are entitled to enroll themselves as members of the library. Membership will be cancelled if the students have “Dues” or any disciplinary charges against them.
2. A person who is not a member shall not be allowed to enter the library. However non-members shall be admitted only by special permission to be issued by the Principal.
3. Identity cards will be issued in the library between 9.00 a.m. to 4.00 p.m.
4. Identity cards should be produced at the library counter each time.
5. Enter the name, class and time in the register at the entrance, while you enter the library and enter the departure time and sign the register when you leave the library.
6. Costly items, instruments and belongings should not be left at the library counter. The authorities are not responsible for any loss.
7. Silence shall be strictly observed in library.
8. No person shall damage or disfigure books or other library property. The member shall have to replace

such books or other property damaged or makes payment for the value thereof.

9. Enter the library only if you intend to peruse some reference books.
10. Return books intact and don't mark on pages. Don't write, comment or draw pictures on the labels.
11. A student is expected to adhere and strictly follow the rules enforced from time to time.
12. Do not use the place to catch up on your sleep in the peaceful, silent and cool atmosphere of the library.
13. Mobile phones are not allowed inside library.

Library Committee Members:

Dr. Jayalakshmi

Dr. Baba

Dr. Pammy sinha

Dr. Buvararatchagan

Restriction on use of cell phones within the University Campus:

The use of cell phones by the undergraduate students within the University Campus is prohibited during college hours. It is strictly prohibited in the lecture halls, labs and examination halls.

Postgraduate and interns are permitted to use cell phones for the purpose of patient care/emergency call/official work only.

Any violation of the above instructions will be viewed very seriously and cell phones will be seized by the faculty members/officers of the University on the spot. Further a fine will be imposed on such student who violates the above said rules.

SRI LAKSHMI NARAYANA INSTITUTE OF
MEDICAL SCIENCES & RESEARCH INSTITUTE
BIHER UNIVERSITY

**UGC REGULATIONS ON CURBING THE MENACE OF
RAGGING IN**

HIGHER EDUCATIONAL INSTITUTIONS, 2009.

(under Section 26 (1)(g) of the University Grants Commission Act, 1956)
(TO BE PUBLISHED IN THE GAZETTE OF INDIA PART
III, SECTION-4)

F.1-16/2007(CPP-II) DATED 17TH JUNE, 2009

PREAMBLE

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in

rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

1. TITLE, COMMENCEMENT AND APPLICABILITY.-

- 1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 1.2 They shall come into force from the date of their publication in the Official Gazette.

1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. OBJECTIVES

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student,

with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. WHAT CONSTITUTES RAGGING

Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect

the physique or psyche of such fresher or any other student;

- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or

showing off power, authority or superiority by a student over any fresher or any other student.

4. DEFINITIONS

- 1) In these regulations unless the context otherwise requires,-
 - a) “Act” means, the University Grants Commission Act, 1956 (3 of 1956);
 - b) “Academic year” means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
 - c) “Anti-Ragging Helpline” means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
 - d) “Commission” means the University Grants Commission;
 - e) “Council” means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Medical Council of India (DCI), the Distance Education Council (DEC),

the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.

- f) “District Level Anti-Ragging Committee” means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
- g) “Head of the institution” means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- h) “Fresher” means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- i) “Institution” means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree

(graduate, postgraduate and/or higher level) and/or to a university diploma.

- j) “NAAC” means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;
- k) “State Level Monitoring Cell” means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.
- (2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level

- a.) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centers of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private,

accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,

- b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6 Measures for prevention of ragging at the institution level.-

6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

- a) Every public declaration of intent by any institution, in any electronic, audio- visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.

- b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full. Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus. Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.

- d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in affidavit to these Regulations, to

be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

- e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in affidavit to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the

effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.

- f. The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate / Transfer Certificate / Migration Certificate / Character Certificate reporting on the inter-personal/social behavioral pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behavior has been commented in such document.
- g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in affidavits

to these Regulations respectively along with his/her application.

- h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and

the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favor.

- k. The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
- n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.

- o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.
 - p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.
- 6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;
- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities-
 - b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted o the institution in earlier years.
 - c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors-students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
 - d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
 - e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programs as follows, namely; (i) joint sensitization program and counseling of both freshers and senior students by a professional counsellor, referred to in clause of

Regulation 6.1 of these Regulations; (ii) joint orientation program of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the freshers.

- f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
 - m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
 - n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorized to do so.
 - o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
 - p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.
 - q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.
- 6.3 Every institution shall constitute the following bodies; namely,
- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities,

representatives of faculty members, representatives of parents, representatives of students belonging to the freshers category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.

- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti- Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.

- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.
- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.

g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.

h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti- ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution

as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counselling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof.

b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicized among all students residing in the hostel.

c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.

d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counselling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counselling sessions.

- e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- f) In order to enable a student or any person to communicate with the Anti- Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guard and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labor employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.
- j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training program for teachers include inputs relating to anti- ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.

- l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.
 - m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.
 - n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
 - o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti- Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University to which the institution is affiliated to or recognized by.
 - p) The Vice Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.
- 7. Action to be taken by the Head of the institution.-**
- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils

- 8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;
 - a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging. Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
 - b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be

web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public

and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely;

- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.

- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish less record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate

with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging.-

- 9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:
 - a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
 - b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. With holding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results.

- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi. Suspension/ expulsion from the hostel.
- xiv. Cancellation of admission.
- xv. Rustication from the institution for period ranging from one to four semesters.
- xvi. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor.
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any program of study therein for the award of any degree/diploma of the University.

Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.

- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channelized through the university to the institution.
- v. Any other appropriate penalty within the powers of the university.

- 9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

- 9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely;
- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
 - ii. Withholding any grant allocated.

iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.

iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.

- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

AFFIDAVIT BY THE STUDENT

I Mr/Mrs/Ms..... (Full name of student with admission/registration/enrolment number) s/o, d/o Mr./Mrs./Ms./..... (full name of the parent/guardian) having been admitted to SLIMS, Chennai have received a copy of the UGC Regulations on Curbing the menace of ragging in higher educational institutions ,2009,(herein after called the "regulations:")carefully read and fully understood the provisions contained in the said regulations.

I have ,in particular ,perused clause 3 of the Regulations and am aware as to what constitutes ragging.

I have also, in particular, perused clause 7 and clause 9. Of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.

I hereby solemnly aver and under take that

- a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the regulations.
- b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.

I hereby affirm that ,if found guilty of ragging ,I am liable for punishment according to clause 9.1 of the regulations ,without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting being a part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this.....day of.....month of..... Year

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified aton this the Of
Signature of deponent

Solemnly affirmed and signed in my presence on this the.....of....., after reading the contents of this affidavit.

Signature of deponent

AFFIDAVIT BY PARENT /GUARDIAN

I, Mr./Mrs./ms.....(full name of Parent/guardian) father/mother/guardian of ,..... (full name of student with admission/registration/enrolment number),having been admitted have received a copy of the UGC Regulations on Curbing the menace of ragging in higher educational institutions ,2009,(herein after called the “regulations:”) carefully read and fully understood the provisions contained in the said regulations.

I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

I have also, in particular, perused clause 7 and clause 9. Of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.

I hereby solemnly aver and under take that

- a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the regulations.
- b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.

I hereby affirm that ,if found guilty of ragging ,I am liable for punishment according to clause 9.1 of the regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of ,abetting being a part of a conspiracy to promote ,ragging, and further affirm thiamin case the declaration is found to be untrue ,I am aware that my admission is liable to be cancelled.

Declared this.....day of.....month
of..... year

Signature of deponent
Name:

Address:
Telephone/mobile no:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified aton this the of
.....,
the.....of
after reading the contents of this affidavit

Signature of deponent

ANTI – RAGGING COMMITTEE

S. No.	Name	Designation	Phone No
1	Dr. G. Jayalakshmi	Chairman	9884056257
2	Dr. R. Chidambaram	Convener	9444687142
3	Dr. Baba	Med. Superintendent	9443448762
4	Dr. Vijayakumaran	Med. Superintendent	9994296100
5	Dr. Pammy Sinha	Vice Principal	9003656209
6	Dr. Harshavardhan	Warden- Boys hostel	9566724194
7	Dr. Vijayakumar	Deputy Warden- Boys Hostel	9445383846
8	Dr. Venkataramanan	Professor ENT	9443222711
9	Dr. Thiruselvakumar	Assoc. Prof, Comm. Medicine	9843483831
10	Dr. Rajesh	Assoc. Prof, Anatomy	9345575143
11	Dr. Yasodha	Warden- Girls hostel	7667771000
12	Ms. Santhi	Deputy Warden- Girls Hostel	8870215309
13	Mr. Vairakumar	General Manager	9787117999
14	Mr. Arumugam	Inspector, Police Department	9489205139
15	Dr. Velusamy	CRRI	9788658396
16	Dr. Kezia Kennedy. J	CRRI	9003196272
17	Mr. Rajkiran	4 th Year Student	9629537969
18	Ms. Sakthipriya	4 th Year Student	9442899974
19	Mr. Vignesh. K	3 rd Year Student	9962484640
20	Ms. Bhuvaneswari. G	3 rd Year Student	8940609610
21	Mr. Amarnath. S	2 nd Year Student	9944138747
22	Ms. JayaBIHERi	2 nd Year Student	9943813809
23	Ms. Soundharya. K	1 st Year Student	7738088381
24	Mr. Aditya Rai	1 st Year Student	7530027333

AWARDS

To encourage and motivate the staffs and students of Sri Lakshmi Narayana Institute of Medical Sciences and Research the Awards will be given yearly.

ENVIRONMENT POLICY

SLIMS is committed to energy savings and sustainable environment by:

1. Setting targets for improvement in energy savings and class room utilization to minimise the use of energy and scarce resources through good practice, prudent maintenance and use of energy efficient resources.
2. Continually improving and maintaining the environment both within college and where appropriate externally.
3. Prevention of pollution and minimization of air water pollution and solid waste generation.
4. Conservation of resources like power and water.
5. Training of all employees on environmental awareness and environmental management.
6. Reducing the use of paper by critically appraising the need for use of electronic mails and double side copying.
7. Including environmental issues in curriculum delivery wherever appropriate.

8. Linking with other organizations in the local community in dialogue and partnership to encourage and contribute to good environmental practice.
9. Encouraging the users of college to seek environmentally acceptable economics in use of transport.
10. Harnessing nature with green trees to beautify the surroundings.

**SRI
LAKSHMINARAYANAINSTITUTE
OF MEDICAL SCIENCES AND
RESEARCH
I YEAR MBBS TIME TABLE**

SRI LAKSHMI NARAYANA INSTITUTE OF MEDICAL SCIENCES

PONDICHERRY - 605 502

ACADEMIC CALENDAR

MORNING THEORY SCHEDULE

Term	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
I & II	8 to 9	Anatomy	Physiology	Biochemistry	Anatomy	Physiology	Biochemistry
	9 to 10	Physiology	Biochemistry	Anatomy	Physiology	Biochemistry	Physiology
	10 to 11	Biochemistry	Anatomy	Physiology	Biochemistry	Anatomy	Anatomy (Tutorial)
III	8 to 9	Integrated Teaching	Microbiology	Pharmacology	Microbiology	Pathology	FM
	9 to 10		Pharmacology	PSM	Pathology	Pharmacology	Microbiology
IV & V	8 to 9	Integrated Teaching	Surgery	Pharmacology	Medicine	FM	OBG
	9 to 10		Pharmacology	PSM	Pathology	Pharmacology	Pathology
VI & VII	8 to 9	Medicine	ENT	OBG	Ophthal	ENT	Radiology / * Anaesthesia
	9 to 10	OBG	Com-med	Ortho	Pediatrics	Surgery	Surgery
VIII & IX	8 to 9	Paediatric	Medicine	OBG	OBG	Medicine	General ** Clinics
	9 to 10	Medicine	Surgerv	Surgerv	Skin	Ortho	

*Alternate weeks

**1st Week - Gen Medicine, 2nd Week - Gen.Surgery, 3rd Week - Obg, 4th Week - Paed, 5th Week - Ortho

SRI LAKSHMI NARAYANA INSTITUTE OF MEDICAL SCIENCES

PONDICHERRY - 605 502

ACADEMIC CALENDAR

AFTERNOON SCHEDULE - Tutorials / Seminars / Symposium / Practicals / Tntegrated Teaching

Term	Time	Monday	Tuesday	Wednesday	Thursday	Friday
I & II	2 to 4	A - Anatomy B - Physiology C - Biochemistry	B - Anatomy C - Physiology A - Biochemistry	C - Anatomy A - Physiology B - Biochemistry	Physiology	Biochemistry
III	2 to 3	FM	FM	Pathology	Pharmacology	Microbiology
	3 to 4	Pathology				
IV	2 to 4	A - Microbiology	B - Microbiology	A - Pharmacology	A - Pathology	A - FM
		B - Pathology	A - Pathology	B - FM	A - Microbiology	B - Pharmacology
V	2 to 3	Microbiology	Pathology	Pathology	Pharmacology	FM
	3 to 4		Microbiology			
VI & VII	2 to 3	PSM	PSM	Medicine	OBG	PSM
	3 to 4	PSM	PSM	Ophthal	Surgery	TB / Psychiatry
VIII & IX	2 to 4	Paediatric	Ortho	Surgery	Medicine	OBG

SRI LAKSHMI NARAYANA INSTITUTE OF MEDICAL SCIENCES, PONDICHERRY 605 502

CLINICAL POSTINGS FOR III TERM MBBS STUDENTS

[illegible]

Family Planning postings will be managed by Obs. Gyn department

[illegible]

Dressing room postings will be managed by surgery department

SRI LAKSHMI NARAYANA INSTITUTE OF MEDICAL SCIENCES, PONDICHERRY 605 502

CLINICAL POSTINGS FOR VI & VII TERM MBBS STUDENTS

MONTH	MARCH				APRIL				MAY				JUNE				JULY				AUGUST				SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER				JANUARY				FEBRUARY								
WEEK	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	1	2	3	4	5	6	7	8	
Gen.Medicine										A								D				C				B																											
Obs. Gyn										B								A				D				C																											
Surgery										C								B				A				D																											
Orthopaedics		B				A				D								C																																			
Dentistry				D		C																	B				A																										
Casualty				C		D														B				A																													
Radiology		C		B		A		D																																													
Skin		D		A		B		C																																													
Com.Medicine																												A		D		C		B																			
Paediatrics																												B		A		D		C																			
ENT																												C		B		A		D																			
Ophthalmology																												D		C		B		A																			
Psychiatry																																																					
TBCD																																																					
Family Planning																																																					
Physiotherapy																																																					
Anaesthesia																																																					
Dressing Room																																																					
Central Lab																																																					
Injection Room																																																					
EXAM & POST EXAM HOLIDAYS																																																					

V
A
C
A
T
I
O
N

EXAM & POST EXAM
HOLIDAYS

SRI LAKSHMI NARAYANA INSTITUTE OF MEDICAL SCIENCES, PONDICHERRY 605 502

CLINICAL POSTINGS FOR VIII & IX TERM MBBS STUDENTS



MONTH	MARCH				APRIL				MAY				JUNE				JULY				AUGUST				SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER				JANUARY				FEBRUARY																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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Physiotherapy postings will be managed by orthopaedics department

AUGUST – 2017

Date	Day	Event
1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	
13	Sunday	
14	Monday	KRISHNA JAYANTHI
15	Tuesday	INDEPENDENCE DAY
16	Wednesday	De'jure Day
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	GANESH CHATHURTHI
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

SEPTEMBER 2017

Date	Day	Event
1	Friday	
2	Saturday	BAKRID
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	AYUTHA POOJA
30	Saturday	VIJAYA DASAMI

OCTOBER 2017

Date	Day	Event
1	Sunday	MUHARRAM
2	Monday	GANDHI JAYANTHI
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	DEEPAVALI
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

NOVEMBER 2017

Date	Day	Event
1	Wednesday	PONDICHERRY LIBERATION DAY
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	

DECEMBER 2017

Date	Day	Event
1	Friday	World AIDS day
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	Milad nabi
25	Monday	Christmas
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	

JANUARY 2018

Date	Day	Event
1	Monday	New year day
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	
8	Monday	Pongal day celebrations
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	
15	Monday	Pongal
16	Tuesday	Mattu Pongal
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	Republic Day
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	
31	Wednesday	

FEBRUARY 2018

Date	Day	Event
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	
27	Tuesday	
28	Wednesday	

MARCH 2018

Date	Day	Event
1	Thursday	
2	Friday	
3	Saturday	
4	Sunday	
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	World womens day
9	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	Good Friday
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	

APRIL 2018

Date	Day	Event
1	Sunday	
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	World health day
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Tamil new year
15	Sunday	
16	Monday	
17	Tuesday	Haemophilia day
18	Wednesday	
19	Thursday	Mahaveer jeyanthi
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	

MAY 2018

Date	Day	Event
1	Tuesday	May day
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	Mothers day
11	Friday	
12	Saturday	
13	Sunday	
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	Hypertension day
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	World tobacco day

JUNE 2018

Date	Day	Event
1	Friday	
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	

JULY 2018

Date	Day	Event
1	Sunday	Doctors day
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	

Leave application form for students

Date :

1. Name of the student :
2. Course :
3. Year :
4. Branch :
5. Registration number :
6. No of days :
7. Reason :
8. Proof enclosed:
(in case of leave on medical granted)
9. Any test/exam during the period of leave : yes/no

Signature of the student:

Signature of the parent/guardian/warden

Signature of HOD:

Principal signature:

Student Mentor signature:

GENERAL INFORMATION

**College Address: SRI LAKSHMINARAYANA
INSTITUTE OF MEDICAL
SCIENCES AND RESEARCH,
OSUDU, AGARAM,
KODAPAKK AM POST
PONDICHERRY – 605502**

Phone: 0413-2661995,

Fax: 26661996